

Welcome to the Cedar Lake Improvement Board

Regular Public Meeting

April 14, 2023

Board Members

Carolyn Brummund

Jesse Campbell

Dave Dailey

Steve Wusterbarth

Rob Huebel

Fred Strauer

Rex Vaughn

Alcona County Commissioner

Alcona County Road Commission Rep.

Greenbush Twp. Representative

Oscoda Twp. Trustee

Iosco County Commissioner

Iosco County Drain Commissioner

Citizen Riparian Representative

Cedar Lake Improvement Board
Regular Public Meeting
Greenbush Township Hall
Greenbush, MI 48738
Friday, April 14, 2023
10:00 AM ET

Proposed Agenda, Rev. #1

1. Call to Order.
2. Roll Call.
3. Conference Call Meeting Operating Protocol & Housekeeping.
4. Public Comment.
5. Approval of Agenda as Presented.
6. Meeting Minutes.
 - a. Approve amended minutes from the February 13, 2023, Special Public Meeting.
 - b. Approve amended minutes from the March 20 & 21, 2023, Special Public Meeting.
 - c. Review and approve minutes from the April 3, 2023, Special Public Meeting.
7. Old Business.
 - a. Briarwood Bay "Cut" Investigation Project Update.
 - i. Consider motion for Closed Session to review privileged and confidential written information from legal counsel.
 1. On 4/10/23, received communication from counsel concerning appropriateness of Closed Session.
 - ii. After multiple attempts to reach potential contractor, first response finally received on 4/12/23 via text messages to/from Mr. Wusterbarth. Request Mr. Wusterbarth brief the Board on what was learned.
 - iii. Next steps on project investigation.
 - b. 2023/2024 Scope of Work Discussion/Contract with Kieser & Associates, results/recommendation of 4/6/23 Sub-Committee Meeting. Mark Kieser will join the meeting via conference call.
 1. Moved Fisheries, Task 4, into Year 2 & 3.
 2. Deleted level control structure continuous measurement, Task 5e.
 3. Added new Task 5e, Jones Ditch Watershed Topo Survey.
 4. Updated Watershed Consulting spreadsheet included in Board Packet.
 - c. Liability Insurance for CLIB.
 - i. Quote received for review from Michigan Township Participating Plan. Annual premium: \$2,975.00.
 - ii. Quotes received for review from Michigan Millers Mutual Insurance Company. Annual premium: \$801.00.
 - iii. All quotes obtained through Lappan Agency, Alpena, MI.
 - iv. Sample policy documents from both companies are available upon request.
8. New Business.
 - a. Review and approve bills that are now due.
 - i. Alcona County Review, 3/1/23 RFB Advertisement, Inv. 27557, \$71.50.

Cedar Lake Improvement Board
Regular Public Meeting
Alcona County Courthouse
Harrisville, MI 48740
Monday, April 3, 2023
10:00 AM ST

Proposed Agenda

Cont'd,

- ii. Kieser & Associates, professional services (2022/2023 contract) through 4/7/2023, Inv. 23-184, \$9,534.20.
 1. Contract year to date billing spreadsheet included in Board Packet. Through 4/7/23, we are \$10,352.11 under 22/23 budget.
- iii. Mileage reimbursement for Rex Vaughn, 4/6/23 meeting with Kieser & Assoc. in Kalamazoo, MI, 256 miles @ 65.5 cents per mile, \$167.68.
- iv. Oscoda Press, 3/1/23 RFB Advertisement, Trans # 303870243, \$177.10.
- v. Alpena News, 3/1/23 RFB Advertisement, Stmt. #030090, \$520.90.
- vi. Bloom Sluggett, professional legal services through 3/31/2023, Inv. 23678, \$1,595.00.

9. Public Comment.

10. Next Regular Meeting Date: Friday, July 14, 2023 @ 10 AM, Greenbush Township Hall.

11. Adjournment

**Cedar Lake Improvement Board Regular Public Meeting
Public Access Instructions**

Friday, April 14, 2023, at 10:00 AM ET

CONFERENCE CALL-IN INFORMATION:

**To join the conference call, participants should call 302-202-1110 & enter Conference Code:
639770**

Cedar Lake Improvement Board Meeting Minutes
Special Public Meeting
Alcona County Courthouse Commissioner Room
Friday, February 13, 2023, 10:00 a.m.

1. Call to order 10:03 a.m.
2. Board Roll Call: Present---Vaughn, Brummund, Dailey, Wusterbarth, Huebel, Strauer. There was a quorum. Total of 4 guests.
3. Online Meeting operating protocol and housekeeping reviewed.
4. Public Comment: 10:09 a.m.: Jeff Linderman, Dennis Staller and a participant on zoom all had concerns and individually spoke of their concerns regarding the dredging of the back pond.
5. Approval of agenda 2-13-23: Motion to approve agenda as amended made by Brummund/Wusterbarth. All ayes, motion passed.
6. Approval of minutes 2-3-23 Public Hearing & Special Board Meeting: Motion to approve minutes of the 2-3-23 Public Hearing & Special Board Meeting as presented made by Dailey/Huebel. All ayes: motion passed.
7. Old Business
 - a. Jones Ditch & Property Acquisition
 - i. Invoice received from Travis Sanitation exceeds original contract. Motion to pay original contract amount minus the seeding allowance (\$500.) until Travis Sanitation is contacted regarding the overage made by Wusterbarth/Brummund. Roll call voted: all ayes. Motion passed.
 - ii. Vaughn and Dailey volunteered to inspect property and work done by Travis Sanitation.
8. New Business
 - a. Review drafts for three new requests for bids:
 - i. Tying contract for Aquatic Herbicide Applicator to one year contract due to price changes makes sense.
 - ii – iii Lake Manager, Watershed Management Consultant...see iv-v
 - iv-v Consider longer terms for Lake Manager and Watershed Management Consultant for continuity. Maybe five years(?). Discussion regarding timeline for job descriptions, advertising for bids, etc. Current timeline: Feb 22 advertise, March 16 bid deadline, March 20 open bids at special public meeting 10 am to choose who to interview. Motion to have preparation done for three PF for publication on 2/22 made by Vaughn/Brummund. All ayes, motion passed. Motion to revise RFP terms to 5 years made by Vaughn/Brummund. All ayes, motion passed.
 - b. Review bills:
 - i. Kieser & Associates, inv. 23-165, \$5,124.20, Motion to pay Kieser & Associates inv 23-165 made by Vaughn/Brummund. Roll call vote: 5 ayes, 1 nay. Motion passed.
 - ii. Travis Sanitation: see 7.a.i. of these minutes.
 - iii. Chairman mileage reimbursement: 279 miles @.655cents as per IRS \$180.78. Motion to reimburse the chairman mileage as submitted made by Wusterbarth/Brummund. Roll call vote: 5 ayes, 1 abstain (Vaughn) motion passed.
 - iv. Chairman postage reimbursement: \$1.50. Motion to reimburse chairman for postage of \$1.50 made by Brummund/Huebel. Roll call vote: 5 ayes, 1 abstain (Vaughn). Motion passed.
 - c. Dredging Briarwood Bay: Motion that as a board, the dredging of Briarwood Bay should be taken on as an investigative project made by Wusterbarth/Huebel. All ayes, motion passed. Vaughn volunteered to call lawyer to start gathering information.
9. Public Comments: Concerns regarding lake level and Briarwood Bay were expressed by several guests. Jeff Linderman is glad the RFP process is being used and good meeting.
10. Motion to schedule a Special Meeting for March 20, 2023, 10am Alcona County Courthouse Commissioner Room made by Vaughn/Wusterbarth. All ayes.
11. Adjournment. 11:29pm

Cedar Lake Improvement Board Meeting Minutes
Special Public Meeting
Alcona County Courthouse, Harrisville, MI
Monday-Tuesday, March 21-22, 2023, 10:00 a.m.

Call to order 10:02 a.m.

2. Board Roll Call: Present---Vaughn, Huebel, Dailey, Wusterbarth, Brummund, Strauer. Absent—Campbell. There was a quorum. Total of 15 participants joined meeting in person or by phone, 6 of whom were board members.

3. Online Meeting Operating Protocol & Housekeeping was discussed.

4. Public Comments: Bruce Chalmers had questions regarding outflow of water to Lakewood Shores Drains, shut down intake during dry season and Briarwood dredging costs. Mike Cecil also had questions on the outflow and drains leaving the lake. Jeff Linderman spoke about better documentation of public comments in minutes from prior meetings, the payment to Kieser in 2023, and is there an augmentation plan for the lake. Jim Sloan spoke about Briarwood being non-navigable and the issues people had getting their boats in and out of the lake. Jim Suchy asked how CLIB board members are selected and appointed.

5. Approval of 2-20-23 Agenda - Motion to approve agenda as amended made by Strauer/Brummund. All ayes, motion passed.

6. Approval of Minutes from 2-13-2023 – Motion to table the approval of 2-13-23 minutes until Wusterbarth can contact the public speakers to confirm their questions asked in public comments made by Wusterbarth/Strauer. Roll Call vote: 5 ayes, 1 nay. Motion passed.

7. Old Business:

a) Jones Ditch & Property Acquisition

i. Wusterbarth reported on his conversation with Travis and recommends the \$900. Invoice for stump removal be paid.

ii. Report given by Vaughn and Dailey regarding their site inspection from 2-13-23 and explanation of pictures taken. Dailey added that the stumps were massive.

Motion to authorize the payment of \$900. For the stump removal and hold back the \$500. for seeding and cleanup until after completed made by Wusterbarth/Brummund. Roll Call vote: all ayes. Motion passed.

b) Briarwood Bay “Cut” Investigation Project Update:

i. Waiting for legal opinion from attorney

ii. EGLS/DNR inquiries regarding any action for Briarwood: A great deal of discussion regarding jurisdiction, permit process, possible grants, special assessment, dredging, spoils, etc. Motion to have Chair contact the company Wusterbarth recommends setting up a pre-application visit not to exceed \$200. Made by Wusterbarth/Dailey. Roll Call vote: All ayes, motion passed.

iii. By-laws draft will be available soon.

8. New Business

a) Sealed Bid Opening

i. Envelopes opened in public meeting

ii Bid Tabulation: Vaughn directed everyone to look at the table of bid requests. 11 requests were made for proposals. The three positions being sought to fill: Lake Manager, Herbicide, Watershed Management. Out of the 11 requests only 3 companies returned bids. They were:

Kieser & Associates Bid for Lake Manager and Watershed Management; Solitude Lake Management for Herbicide; and PLM for Herbicide.

iii. Decisions on next steps: Lots of discussion. A Motion to suspend discussion on 8a of this Agenda until tomorrow 3-21-23, 10 am, in the Commissioners Room and move onto 8b now was made by Brummund/Dailey. Roll Call vote: All ayes.

b) Review and approve bills now due:

MOTION to approve and pay:

- i. Straley Lamp & Kraenzlein inv 37065, \$4,500. Made by Brummund/Huebel. Roll Call vote: all ayes. Motion passed.
- ii. Alpena News invoice 02080 \$260.45 made by Dailey/Wusterbarth. Roll Call vote: all ayes. Motion passed.
- iii. Alcona County Review inv 27519 \$32.50 made by Brummund/Dailey. Roll Call vote: all ayes. Motion passed.
- iv. Iosco County news/Oscoda Press ad on 2-22-23 \$177.10 made by Wusterbarth/Dailey. Roll Call vote: all ayes. Motion passed.
- v. Bloom Sluggett PC inv 23471 \$1,170. made by Brummund/Huebel. Roll Call vote: all ayes. Motion passed.
- vi. Kieser & Associates inv 23-175 \$3,257.50 made by Brummund/Huebel. Roll Call vote: all ayes. Motion passed.
- vii. Kieser & Associates inv 23-172, \$1,140. Made by Brummund/Dailey. Roll Call vote: all ayes. Motion passed.
- viii. Chairman expenses printer paper \$9.40 made by Brummund/Strauer. Roll Call vote: 5 ayes, 1 abstain (Vaughn). Motion passed.
- ix. Chairman expenses laser printer cartridge \$127.19 made by Dailey/Strauer. Roll Call vote: 5 ayes, 1 abstain (Vaughn). Motion passed.

(Note: Huebel excused from meeting 11:52 am, quorum maintained)

9. Public Comment: Chuck Kowalski mention a grant writing class available at Lakewood Shores and was there asbestos in the house just purchased. Frank Kramarz asked question regarding Travis bid proposal and any change order administration provisions. Jeff Linderman asked if there would be a public comment on bids. Bruce Chalmers spoke about Lakewood drains and to ask Drain Commissioners to have an engineer evaluate drains. Dennis Staller also spoke about Lakewood drains, restricting the drain outflow and access to Briarwood Bay is difficult. Dave Dailey said that CLIB is looking at dredging for navigational issues only.

12:17 pm Motion to recess until tomorrow (3-21-23) at 10 am to continue the business of the bids made by Brummund/Dailey. All ayes. Motion passed.

10:08 am Tuesday, March 22, 2023, Reconvening of March 21, 2023, meeting in the Commissioner's room.

Roll Call: Brummund, Dailey, Wusterbarth, Huebel, Strauer, Vaughn. Absent: Campbell. Quorum met. 6 guests.

8. Sealed Bid Opening continued:

ii. Bid tabulations: Much discussion regarding the comparison of the two companies that bid for the Herbicide contract. A Motion to go with the bid from Solitude for Cedar Lake 2023 made by Brummund/Dailey. Roll Call vote: 1 aye, 4 nays, 1 abstain. Motion failed. Motion to send out and ask that the two applicants change their bid format to one that we will send them including the amount and acreage treated and chemicals used made by Dailey/Wusterbarth. Roll Call vote: all ayes. Motion carried. Discussion regarding Watershed Management bid...only one....Kieser & Associates. Discussion included the possibility of designating a subcommittee to recommend to the board the scope of work to be done. Discussion regarding Lake Manager bid....only one....Kieser & Associates. Again, discussion including the scope of work to be done be recommended by a subcommittee. Motion to accept a 5-year contract with Kieser & Associated for each position of Watershed Management and Lake Manager with an annual review by a committee made by Vaughn/Brummund. Roll Call vote: all ayes. Motion carried.

11. Public Comments: Chuck Kowalski and Jeff Linderman made comments regarding CLIB procedures. Kowalski also asked if an AICLA representative can attend the Kieser subcommittee meeting.

10. Next regular meeting date: Friday, April 14, 2023, 10 am, Greenbush Township Hall.

Next special meeting date: Monday, April 3, 2023, 10 am, Greenbush Township Hall.

11. Adjourned 11:27 am

Cedar Lake Improvement Board Meeting Minutes
Special Public Meeting
Greenbush Township Hall, Greenbush, MI
Monday, April 3, 2023, 10:00 a.m.

1. Call to order 10:03 a.m.
2. Board Roll Call: Present---Vaughn, Huebel, Dailey, Wusterbarth, Brummund, Strauer, Campbell. There was a quorum. Total of 9 participants joined meeting in person, 7 of whom were board members. 4 guests joined by conference call, names not available.
3. Online Meeting Operating Protocol & Housekeeping was discussed.
4. Public Comments: None
5. Approval of 3-3-23 Agenda - Motion to approve agenda as presented made by Dailey/Brummund. All ayes, motion passed.
6. Approval of Minutes: Much discussion regarding the reporting of Public Comments in the minutes, i.e. What to include, is a policy needed to be put in place.
 - a) Motion to have Wusterbarth forward the email that he sent to Rex (Vaughn) last night with his typed notes to our scribe Pat with the changes that Mr. Dailey mentioned that the dredging is only for the Cut to Briarwood Bay, and that the scribe brings back the notes for the 2/13/23 and 3/20/23 at our next meeting made by Wusterbarth/Dailey. All ayes, motion passed.
7. Old Business:
 - a) Briarwood Bay "Cut" Investigation Project
 - i. Vaughn reported on efforts to contact contractor recommended by Wusterbarth. Contractor has been unresponsive. Wusterbarth agreed to follow-up with the contractor and ask him to respond to our inquiries.
 - ii. Consider Closed Session to review information from legal counsel. Much discussion. Motion to have 7a(i i) of today's agenda set aside until a future date and table this discussion to the next appropriate meeting pending review and advice from attorney made by Strauer/Huebel. All Ayes, motion passed.
 - b) Herbicide Applicator Alternate Bid Review:
 - ii./iii CLIB Lake Manager, Dr. Doug Pullman, put together analysis of herbicide applicator bids. He is not associated with any of the herbicide applicator companies that submitted a bid. He gave a breakdown and comparison of the alternate bid information returned by bidders.
 - iv. Motion to select Solitude as the herbicide applicator for 2023 with the contractual requirement that their air boat be used was made by Dailey/Huebel. Roll Call vote. All ayes, motion passed.
8. New Business
 - a) Scope of Work discussion/contract conversation with Kieser & Associates.
 - i. Subcommittee should be formed to meet with Kiser this week. Motion to create a subcommittee to meet with Kieser & Associates to review scope of work made by Wusterbarth/Strauer. All ayes, motion passed. Vaughn and Dailey volunteered. Meeting to be held April 6, 2023.
 - ii. A request from AICLA for a guest to attend this meeting with Kieser & Associates was

discussed. Consensus was to invite the participation of one AICLA member. Chuck Kowalski, the AICLA vice-president, will be invited as a guest in the meeting with Kieser & Associates.

b) 2022 Hydrology Report from Kieser & Associates:

i. Executive summary included in board packet. Mark Kieser summarized verbally for the board.

c) 2022 LakeScan report by Dr Doug Pullman of Aquest

i. Executive North Lake & South Lake summaries included in board packet. Doug Pullman summarized verbally for the board.

d) Review and approve bills currently due:

i. Motion to reimburse Board Chairman for recording fees for updated survey, \$30. Motion made by Brummund/Dailey. Roll Call vote: 6 ayes, 1 abstain (Vaughn)

9. Public Comments: Jeff Linderman asked if agenda packets with agenda could be forward to "us". Vaughn reported that the agenda packet was emailed to the Oscoda Township superintendent @ 7:02 AM on 4/3/23.

10. Next regular meeting: Friday, April 14, 2023, 10 a.m. Greenbush Township Hall

11. Motion to Adjourn 11:51 am made by Dailey/Huebel. All ayes.

Subject: FW: Cedar Lake Improvement Board-closed meetings-OMA
Date: Monday, April 10, 2023 at 2:33:03 PM Eastern Daylight Time
From: Cliff H. Bloom
To: rvaughn@tir.com
CC: Cliff H. Bloom
Attachments: image002.jpg

Rex-

As we have discussed, the Cedar Lake Improvement Board (the "Lake Board") is a local government unit or agency. Accordingly, it is fully subject to the Michigan Open Meetings Act, being MCL 15.261 *et seq.* (the "OMA"). Under the OMA, all meetings of the Improvement Board must be public, properly noticed/posted ahead of time, minutes must be kept, members of the public have the right to reasonable comment, etc. The Lake Board also has the right to go into a closed or executive session pursuant to MCL 15.267.

One of the reasons that a public municipal body in Michigan can go into a closed/executive session is to discuss a privileged and confidential written opinion letter or email from the municipality or local government agency's attorney. That is allowed pursuant to MCL 15.268(1)(h). Although the local agency's attorney can be present and go into closed/executive session with the legislative body involved, the attorney need not be present. In a closed session, the public body must limit its discussion to the four corners of the written opinion letter or email from the attorney. No decisions can be made in a closed/executive session.

In order to go into a closed/executive session, there must be a roll call vote of the members of the Lake Board, and generally, the motion must pass by two-thirds of the membership of the Lake Board. Should the Lake Board decide to go into a closed/executive session to discuss my recent legal opinion letter, a suggested motion could be as follows:

"I hereby move to go into a closed or executive session under the Michigan Open Meetings Act pursuant to MCL 15.268(1)(h) to discuss a privileged and confidential opinion letter from the attorney for the Cedar Lake Improvement Board dated March ____, 2023 and involving various matters relating to possibly dredging the canal between Cedar Lake and the south bay.

Both the vote on the motion to go into the closed/executive session and to go back into the open session should be done by roll call vote.

What occurs in a closed/executive session must remain confidential, even after a particular member of the Lake Board retires or is no longer on that body. It is a serious offense to improperly disclose confidential matters or documents discussed in a closed/executive session of a municipal body.

Please do not hesitate to contact me should you or any other member of the Lake Board have any questions or wish to discuss these matters further. Thank you. -Cliff

Bloom Sluggett, PC
Counselors & Attorneys

Our firm has moved! Effective August 1, 2020, our offices are now located in Suite 400 of the Waters Center Building in downtown Grand Rapids.

161 Ottawa Ave. NW, Suite 400
Grand Rapids, MI 49503

cliff@bloomsluggett.com

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Cedar Lake Watershed Management Consulting: 2023-2027 Proposed Budget & Project Plan									
Task Description	Year 1 Costs				Year 2-5 Costs				5-year Task Subtotals (\$)
	Direct Costs	Lab Costs	Staff Total \$s	Year 1 Task Subtotals (\$)	Year 2 Task Subtotals (\$)	Year 3 Task Subtotals (\$)	Year 4 Task Subtotals (\$)	Year 5 Task Subtotals (\$)	
Task 1. CLIB Meetings	400	-	2,000	2,400	2,496	2,596	2,700	2,808	12,999
Task 2. CLIB Coordination	200	-	3,500	3,700	3,848	4,002	4,162	4,328	20,040
Task 3. Watershed Management Plan (WMP) updates	600	-	4,000	4,600	2,500	-	-	-	7,100
Task 4. Fisheries Habitat Analysis of Lake and Tributary	1,000	500	5,500	7,000	2,500	-	-	-	9,500
Task 5. Annual hydrology monitoring program									
a. Standard logger maintenance + 2 extra visits	600	-	5,000	5,600	5,824	6,057	6,299	6,551	30,331
b. Jones Ditch Data Analysis/Options	-	-	8,000	8,000	1,500	1,560	1,622	1,687	14,370
c. Ongoing Sherman Creek analyses	-	-	1,500	1,500	1,500	1,560	1,622	1,687	7,870
d. Two new NE shoreline level loggers/installed/surveyed/data analysis	4,500		4,500	9,000	-	-	-	-	9,000
e. Continuous outflow measurement assessment			2,000	2,000	-	-	-	-	2,000
f. Annual reporting			7,000	7,000	7,280	7,571	7,874	8,189	37,914
Subtotals/ TOTAL	7,300	500	43,000	50,800	27,448	23,346	24,280	25,251	151,125

Cedar Lake Watershed Management Consulting: 2023-2027 Sub-Committee Revised Budget & Project Plan									
Task Description	Year 1 Costs				Year 2-5 Costs				5-year Task Subtotals (\$)
	Direct Costs	Lab Costs	Staff Total \$s	Year 1 Task Subtotals (\$)	Year 2 Task Subtotals (\$)	Year 3 Task Subtotals (\$)	Year 4 Task Subtotals (\$)	Year 5 Task Subtotals (\$)	
Task 1. CLIB Meetings	400	-	2,000	2,400	2,496	2,596	2,700	2,808	12,999
Task 2. CLIB Coordination	200	-	3,500	3,700	3,848	4,002	4,162	4,328	20,040
Task 3. Watershed Management Plan (WMP) updates	600	-	4,000	4,600	2,500	-	-	-	7,100
Task 4. Fisheries Habitat Analysis of Lake and Tributary					7,000	2,500	-	-	9,500
Task 5. Annual hydrology monitoring program									
a. Standard logger maintenance + 2 extra visits	600	-	5,000	5,600	5,824	6,057	6,299	6,551	30,331
b. Jones Ditch Data Analysis/Options	-	-	8,000	8,000	1,500	1,560	1,622	1,687	14,370
c. Ongoing Sherman Creek analyses	-	-	1,500	1,500	1,500	1,560	1,622	1,687	7,870
d. Two new NE shoreline level loggers/installed/surveyed/data analysis	4,500		4,500	9,000	-	-	-	-	9,000
e. Jones Ditch Watershed TOPO Survey (LIDAR)	7,500		1,500	9,000	-	-	-	-	9,000
f. Annual reporting			7,000	7,000	7,280	7,571	7,874	8,189	37,914
Subtotals/ TOTAL	13,800	-	37,000	50,800	31,948	25,846	24,280	25,251	158,125



MICHIGAN TOWNSHIP PARTICIPATING PLAN

Quote Date: **April 11, 2023**
 Quote for: **Cedar Lake Improvement Board - IOSCO**
 Policy Term: **04/14/2023 - 04/14/2024**
 Payment Plan: **Annual**
 Company: **U.S. Specialty Insurance Company (USSIC)**
The Michigan Township Participating Plan (MTPP)
 Policy #: **3929787-1**

General Liability - Occurrence Form (USSIC)

Subject to \$1,000,000 per Occurrence / \$3,000,000 Aggregate
Subject to \$1,000 Deductible Including Loss and Loss Adjustment Expense
 Deductible Applies to: Bodily Injury/Property Damage
 Basis of Deductible: Per Occurrence
 Damage to Premises Rented to you \$500,000 **Subject to \$1,000 Deductible**
 Medical Payments \$10,000
 Government Medical Included
 Cemetery Professional - No Coverage
 Pesticide or Herbicide - No Coverage
 General Liability Nose Coverage - No Coverage
Employee Benefits - No Coverage
Subject to \$0 Deductible
 Employee Benefits Prior Acts Coverage - No Coverage
 Sewer Backup Liability - No Coverage

Cyber Liability Coverage (MTPP) - No Coverage

Liquor Liability (USSIC) - No Coverage

Wrongful Acts Liability - Occurrence Form (USSIC)

Subject to \$1,000,000 per Occurrence / \$3,000,000 Aggregate
Subject to \$1,000 Deductible Including Loss and Loss Adjustment Expense
Please note: Wrongful Acts Deductible and Loss Adjustment Expenses Apply to EPLI.
 Prior Acts Coverage - No Coverage
 Non-Monetary Damage - No Coverage
 Private Property Use Restriction Sublimit - No Coverage

Law Enforcement Liability (USSIC) - No Coverage

Property (USSIC) - No Coverage

Automobile (USSIC) - No Coverage

Inland Marine (USSIC) - No Coverage

EDP (USSIC) - No Coverage

Crime (USSIC) - No Coverage

USSIC Sub Total Premium:	\$2,975
MTPP Cyber Sub Total Premium:	\$0
MCCA:	\$0



MICHIGAN TOWNSHIP PARTICIPATING PLAN

Total Annual Package Premium: \$2,975

****Note: Terrorism option and optional quoted premiums are not included in installment plan premiums.**

****Note: Mold, Fungi & Bacterial Exclusion Included**

****Note: Accounts cannot be brokered**

****Note: All SIR's Include Loss, Loss Adjustment Expense and Supplementary Payments**

****Note: Failure of any Dam, Levee or Dike Exclusion Included**

Limited Terrorism coverage and pricing subject to the Terrorism Risk Insurance Act as reauthorized in 2019.

TRIA DOES NOT APPLY TO AUTO LIABILITY, AUTO PHYSICAL DAMAGE, CRIME, EMPLOYEE BENEFITS, WRONGFUL ACTS LIABILITY OR LAW ENFORCEMENT

U.S. Specialty Insurance Company, Additional premium for limited terrorism coverage (not included in above package quote):

PROPERTY AND/OR CASUALTY LIMITED TERRORISM COVERAGE (REAUTHORIZED IN 2019) \$16
Please note: additional fees may apply.

You selected \$0 PIP medical coverage for the expiring policy period. Therefore, we have included a quotation with that same amount of PIP medical coverage for the renewal period. Your signed PIP selection form, if applicable, will remain in effect as long as you are insured by this company or until you change this selection by completing and signing a new selection form. If you would like to change your selection of PIP medical coverage, or if you would like to know more about these coverage options available to you, please advise your agent.

Optional Quotes and Premium:

Special Conditions:

NOTE: The following forms need to be signed and returned prior to binding coverage:

- ~ Application
- ~ Terrorism Form
- ~ Michigan Choice of Bodily Injury Liability Coverage Limits
- ~ Michigan Selection of Personal Injury Protection (PIP) Medical Coverage

As indicated herein, this quote remains valid until 04/14/2023 and cannot be amended or altered without express written consent of TMHCC. Also, please be aware that any required subjectivities must be received, reviewed and approved, prior to binding this risk



Applicant Name: **Cedar Lake Improvement Board - IOSCO**
 Policy Effective Date: 04/14/2023
 Application Number: 3929787010101

Tokio Marine HCC Public Risk APPLICATION DECLARATION

After complete investigation and inquiry, to the best of applicant's knowledge and belief, no principals, partners, directors, officers, employees, or insurance managers have knowledge of any act, error, omission, fact, incident, situation, unresolved job dispute, accident, or any other circumstance that is or could be the basis for a claim under this proposed insurance policy.

Report knowledge of all such incidents to your current carrier prior to your current policy expiration. The proposed insurance being applied for will not respond to incidents about which you had knowledge prior to the effective date of the policy nor will coverage apply to any claim or circumstance identified or that should have been identified in this application.

The applicant has read the foregoing and understands that completion of this Application does not bind the Underwriter or other party to provide coverage. It is agreed, however, that this Application is complete and correct to the best of applicant's knowledge and belief and that all particulars which may have a bearing upon acceptability as an insurance risk have been revealed. It is understood that this Application shall form the basis of the contract should the Underwriter approve coverage and should the applicant be satisfied with the Underwriter's quotation.

It is further agreed that, if in the time between submission of this Application and the requested date for coverage to be effective, the applicant becomes aware of any information which would change the answers furnished in response to any question of this Application, such information shall be revealed immediately in writing to the Underwriter.

Signature of authorized official: _____ Date _____

Print name of authorized official: _____

Title of authorized official: _____

Client Name: Cedar Lake Improvement Board
Application #: 3929787010101
Michigan Township Participating Plan

4/11/2023 2:57:13 PM



Commercial Insurance Proposal

Prepared For

**CEDAR LAKE IMPROVEMENT BOARD
PO BOX 53
GREENBUSH, MI 48738-9999**

Prepared By

**THE STERLING GROUP, INC
586.323.5700**

Date Prepared

04/12/2023

Michigan Millers Mutual Insurance Company
Insurance Proposal
By
THE STERLING GROUP, INC
586.323.5700

CEDAR LAKE IMPROVEMENT BOARD

Michigan Millers Mutual Insurance Company The Insurance Company Behind This Policy

Located in Lansing, Michigan - Michigan Millers works closely with a select group of highly professional independent insurance agencies to protect the financial well-being of their policyholders. The company is succeeding in the goal of placing superior customer service above all else and is:

Focused on your business - Specializing in insuring small and midsize businesses through a network of highly respected, professional independent insurance agents.

Responsive with superior claims service - Policyholders consistently rate Michigan Millers claim service as fast, friendly, courteous and fair.

A place where you are a name not a number - Michigan Millers is committed to making every policyholder feel like a valued customer - whether we're working with you on a complex claim or responding to a simple question on the phone.

The insurance you receive is only as good as the company behind it. Michigan Millers Mutual Insurance Company was established in 1881, when a group of insurance buyers, unhappy with the insurance products and services they were receiving, started their own company. Their goal was to create an organization that answered only to them and offered a more personalized and affordable way to buy insurance.

To position the company for superior financial strength & stability, Michigan Millers entered into an affiliation agreement with Western National in January, 2015. Today, Michigan Millers, rated A (Excellent) by A.M. Best, specializes in the commercial and specialty lines insurance markets and offers a wide range of products for your business including:

- Property and Liability
- Employee Benefits Liability
- Employment Practices Liability Insurance
- Commercial Auto
- Workers Compensation
- Umbrella Liability
- Crime
- Equipment Breakdown
- Specialty Lines

One thing hasn't changed since the days of our founders: The new Michigan Millers remains committed to meeting the needs of its customers in a way that never fails to exceed their expectations.

Michigan Millers Mutual Insurance Company
Insurance Proposal
By
THE STERLING GROUP, INC
586.323.5700

CEDAR LAKE IMPROVEMENT BOARD

Quote Number: C0554298
Effective Date: 04/01/2023 to 04/01/2024

Account Summary

Michigan Millers Mutual Insurance Company and **THE STERLING GROUP, INC** would like to thank you for giving us the opportunity of providing you with a quotation for your commercial insurance needs. Your Commercial Insurance Proposal has been developed through the information provided from you with your insurance professional. After carefully reviewing this proposal to make sure your coverage and limits are correct, please contact **THE STERLING GROUP, INC** for issuance of your policy. Michigan Millers Mutual Insurance Company offers a number of payment options. This Proposal contains the following coverage at the premiums shown below:

Coverage Type	Premium
Liability	\$ 351.00
Total Premium	\$ 351.00
Billing Plan - Direct	9 Pay

This is a premium proposal only and not an insurance contract. The information contained herein is intended to serve only as a brief outline of the various insurance coverages. To avoid misunderstanding or misinterpretation as to the full scope of protection afforded, reference must be made to the respective policies for complete coverage details, exclusions, terms and conditions. If accepted, all information is subject to verification which could result in changes to actual premiums.

04/12/2023

Michigan Millers Mutual Insurance Company
Insurance Proposal
By
THE STERLING GROUP, INC
586.323.5700

CEDAR LAKE IMPROVEMENT BOARD

Quote Number: C0554298
Effective Date: 04/01/2023 to 04/01/2024

Issuance Conditions

This proposal is a quotation only. Issuance of this proposal is subject to a completed application and company approval. In addition, issuance is subject to the conditions listed below:

- Underwriting review and approval
- Acceptable loss control inspection
- If prior insurance, receipt of favorable four (4) year loss history reports
- This quote is valid until 12:01 A.M. on the indicated Effective Date
- Subject to Underwriter review of statements
- Subject to receipt of any licenses held
- Subject to receipt of client contract for installation and monitoring services

This is a premium proposal only and not an insurance contract. The information contained herein is intended to serve only as a brief outline of the various insurance coverages. To avoid misunderstanding or misinterpretation as to the full scope of protection afforded, reference must be made to the respective policies for complete coverage details, exclusions, terms and conditions. If accepted, all information is subject to verification which could result in changes to actual premiums.

04/12/2023

Michigan Millers Mutual Insurance Company
Insurance Proposal
By
THE STERLING GROUP, INC
586.323.5700

CEDAR LAKE IMPROVEMENT BOARD

Quote Number: C0554298
Effective Date: 04/01/2023 to 04/01/2024

Commercial General Liability

Limit of Liability

General Aggregate	\$	2,000,000
Products - Completed Operations Aggregate		Included
Each Occurrence	\$	1,000,000
Personal Injury & Advertising Liability	\$	1,000,000
Medical Expense - Any One Person	\$	5,000
Damage to Premises Rented to You - Any One Premises	\$	100,000
Fungi	\$	100,000

Specialty Solutions Liability Pak

Abduction		
Per Abduction	\$	50,000
Aggregate	\$	50,000
Deductible	\$	1,000
Additional Insured - Broad Form Vendors		Included
Additional Insured - Manager or Lessors of Premises		Included
Additional Insured - State or Political Subdivisions-Permits		Included
Additional Insured - Volunteers		Included
Additional Insureds by Written Contract		Included
Broad Form Property Damage		
Occurrence	\$	25,000
Broad Knowledge/Notice of Occurrence		Included
Damage to Premises Rented to you		
Any One Premises	\$	300,000
Designated Location(s)-General Aggregate Limit		Included
Liberalization		Included
Medical and Dental Payments		
Medical Expense Limit	\$	10,000
Mental Anguish		Included

This is a premium proposal only and not an insurance contract. The information contained herein is intended to serve only as a brief outline of the various insurance coverages. To avoid misunderstanding or misinterpretation as to the full scope of protection afforded, reference must be made to the respective policies for complete coverage details, exclusions, terms and conditions. If accepted, all information is subject to verification which could result in changes to actual premiums.

04/12/2023

Michigan Millers Mutual Insurance Company
Insurance Proposal
By
THE STERLING GROUP, INC
586.323.5700

CEDAR LAKE IMPROVEMENT BOARD

Quote Number: C0554298
Effective Date: 04/01/2023 to 04/01/2024

Commercial General Liability Continued

Limit of Liability Continued

Specialty Solutions Liability Pak Continued

Mobile Equipment		Included
Non-Owned Watercraft		Included
Occupational License Review Expense		
Per Review	\$	2,500
Aggregate	\$	5,000
Personal Injury & Advertising Injury Redefined		Included
Property Damage Liability - Borrowed Equipment		
Occurrence	\$	25,000
Aggregate	\$	50,000
Property Damage Liability - Elevator & Sidetrack Agreement		Included
Stop Gap Liability		Included
Supplementary Payments Increased Limits		
Bail Bonds	\$	2,500
Loss of Earnings per Day	\$	1,000
Waiver of Transfer of Rights of Recovery		
Against Others to Us		Included

Location Level Coverages

Location 1 - 5039 CAMPBELL ST, GREENBUSH, MI 48738-9999

Exposure Basis

80152 Clubs-civic,service,socal-no owned buildings-nfp only \$ 6 Members

This is a premium proposal only and not an insurance contract. The information contained herein is intended to serve only as a brief outline of the various insurance coverages. To avoid misunderstanding or misinterpretation as to the full scope of protection afforded, reference must be made to the respective policies for complete coverage details, exclusions, terms and conditions. If accepted, all information is subject to verification which could result in changes to actual premiums.

04/12/2023

POLICYHOLDER DISCLOSURE

NOTICE OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, you have the right to purchase insurance coverage for losses resulting from acts of terrorism, *as defined in Section 102(1) of the Act*. See the next page for a further description of an act of terrorism as provided under the Act.

ACCEPTANCE OR REJECTION OF TERRORISM INSURANCE COVERAGE

Your policy DOES NOT INCLUDE this coverage, but includes exclusions for certified terrorism losses.

You may accept or reject this offer of coverage. If you choose to accept this coverage, the premium for this coverage is payable according to the terms of your billing notice. You may reject this offer by completing and signing this statement and returning it to us.

In some states, the certified terrorism exclusion makes an exception for (and thereby provides coverage for) **fire losses** resulting from an act of terrorism. Accordingly, if you reject the offer of terrorism coverage as provided under the program, that rejection is not applicable to **fire losses** resulting from an act of terrorism. In those states, the coverage in your policy for such fire losses will continue. The premium for such fire coverage is stated below, if applicable. This premium is due whether or not you reject the offer described above for terrorism coverage.

The portion of your annual premium that is attributable to coverage for acts of terrorism, as defined in the Act, is one of the following:

If you accept this offer, the premium for terrorism coverage is \$50

If you reject this offer, the premium for terrorism (*fire only) coverage is \$N/A

If you decide to accept this coverage, we maintain the right to exclude coverage for losses that are not covered under the Terrorism Risk Insurance Act, as amended, that are otherwise excluded.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 80%, OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED ABOVE AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

	I hereby elect to purchase certified terrorism coverage for the premium indicated above.
	I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism and that the coverage for fire losses will continue if a premium is shown above.

Policyholder/Applicant's Signature

Michigan Millers Mutual Insurance Company

Insurance Company

Named Insured

Policy Number

Date

MICHIGAN MILLERS MUTUAL INSURANCE COMPANY
P O BOX 30060
LANSING, MICHIGAN 48909-7560
Attn: TRIA Offer

The following excerpt from the Act is provided for your information:

According to Section 102(1) of the Terrorism Risk Insurance Act, as amended, "The term "act of terrorism" means any act that is certified by the Secretary of Treasury, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States-(i) to be an act of terrorism; (ii) to be a violent act or an act that is dangerous to (I) human life; (II) property; or (III) infrastructure; (iii) to have resulted in damage within the United States, or outside the United States in the case of (I) an air carrier or vessel described in paragraph (5)(B); or (II) the premises of a United States mission; and (iv) to have been committed by an individual or individuals, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion." Section 102(1)(B) states, "No act shall be certified by the Secretary as an act of terrorism if-(i) the act is committed as part of the course of war declared by the Congress, except that this clause shall not apply with respect to any coverage for workers' compensation; or (ii) property and casualty insurance losses resulting from the act, in the aggregate, do not exceed \$5,000,000." Section 102(1)(C) and (E) specify that the determinations are final and not subject to judicial review and that the Secretary of the Treasury cannot delegate the determination to anyone.

INSURANCE NOT SUBJECT TO TERRORISM RISK INSURANCE ACT

If your policy includes commercial auto insurance, your policy has been endorsed with endorsements that are not governed by any provisions relating to Certified Act of Terrorism. Refer to the proper endorsements that are attached to your policy for the definitions of Terrorism, and for provisions of the insurance contract that govern coverage for, or the exclusion of coverage for, losses arising from terrorism. Your acceptance or rejection of Terrorism Coverage will have a bearing on which endorsement is attached to your policy.

IF YOU ACCEPT TERRORISM COVERAGE,, CA 23 85 - Exclusion of Terrorism Involving Nuclear, Biological, Chemical Terrorism is attached to your policy. There is underlying coverage for terrorism; but such exclusion will apply only if the event qualifies as a nuclear event, or if the event involves biological or chemical materials under certain circumstances.

IF YOU REJECT TERRORISM COVERAGE,, CA 23 84 - Exclusion of Terrorism is attached to your policy. Coverage is excluded for terrorism; but such exclusion applies only if aggregate losses from the event exceeds \$25 million*, or fifty or more persons sustain death or serious physical injury* or if the event qualifies as a nuclear event, or if the event involves biological or chemical materials under certain circumstances.

Refer to the terrorism endorsement for definitions of "terrorism."

**(In applying the thresholds for property damage (\$25 million) and death or serious physical injury (50 or more persons), multiple incidents of terrorism which occur within a seventy-two hour period and appear to be linked together or have a related purpose or common leadership behind them shall be considered to be one incident of terrorism.)*

MICHIGAN MILLERS MUTUAL INSURANCE COMPANY
P O BOX 30060
LANSING, MICHIGAN 48909-7560
Attn: TRIA Offer

NOT-FOR-PROFIT ORGANIZATION DIRECTORS, OFFICERS AND TRUSTEES QUOTE

NOTICE

EXCEPT TO SUCH EXTENT AS MAY OTHERWISE BE PROVIDED HEREIN, THE COVERAGE OF THIS COVERAGE PART IS LIMITED TO LIABILITY FOR ONLY THOSE CLAIMS OR SUITS THAT ARE FIRST MADE AGAINST THE INSURED DURING THE DIRECTORS, OFFICERS AND TRUSTEES COVERAGE PERIOD AND REPORTED IN WRITING TO THE INSURER PURSUANT TO THE TERMS HEREIN. VARIOUS PROVISIONS IN THIS COVERAGE PART RESTRICT COVERAGE. PLEASE READ THE ENTIRE COVERAGE PART CAREFULLY TO DETERMINE RIGHTS, DUTIES AND WHAT IS AND IS NOT COVERED.

DEFENSE WITHIN LIMITS NOTICE

THIS POLICY MAY BE WRITTEN ON A "DEFENSE EXPENSES" WITHIN LIMITS BASIS. THE LIMITS OF LIABILITY CAN BE COMPLETELY EXHAUSTED BY "DEFENSE EXPENSES" AND WE HAVE NO LIABILITY FOR LEGAL DEFENSE COSTS OR FOR THE AMOUNT OF ANY JUDGMENT OR SETTLEMENT IN EXCESS OF THE LIMITS STATED IN YOUR POLICY.

To: Lappan Agency
From: Michigan Millers Mutual Insurance Company
Date: 4/12/2023

Insured: Cedar Lake Improvement Board
Quote #: TBD
Policy Period: 04/10/23-04/10/24
Retroactive Date: TBD

Limits of Liability for Each Policy Year

Each Wrongful Act	\$ 1,000,000
Aggregate Liability Limits	\$ 1,000,000
Self-Insured Retention	\$ 0

TOTAL POLICY PREMIUM \$ 450

Alcona County Review
P.O. Box 548 111 Lake St.
Harrisville, MI 48740
989-724-6384

Invoice

Bill To

Cedar Lake Improvement Board
P.O. Box 53
Greenbush, MI 48738

Date	Invoice #
3/29/2023	27557

Terms: Due upon receipt.

P.O. No.

Date	Description	Qty	Rate	Amount
03/01/2023	Request for Bids	11	6.50	71.50
	Sales Tax		6.00%	0.00
			Total	\$71.50



536 E. Michigan Avenue
 Suite 300
 Kalamazoo, MI 49007

Invoice

DATE	INVOICE #
4/7/2023	23-184

BILL TO:

Cedar Lake Improvement Bd.
 C/o Rex Vaughn
 PO Box 53
 Greenbush, MI 48738

DESCRIPTION	QTY	P.O. NO.	TERMS
		2022-2023 Budget	Net 30
		RATE	AMOUNT
Environmental Engineer I - Task 1	4.5	115.00	517.50
Senior Scientist/ Principal - Task 1	3	200.00	600.00
Professional Engineer - Task 1	2.5	160.00	400.00
Web Hosting & Maint. Fees - Feb. & March 2023 - Task 1B		30.00	30.00
Environmental Engineer I - Task 3B	3	115.00	345.00
Senior Scientist/ Principal - Task 3B	0.5	200.00	100.00
Field Service Manager - Task 3B	18	75.00	1,350.00
Mileage to/from Cedar Lake, 3/29, Approx. 520 Miles - Task 3B	520	0.585	304.20
Environmental Engineer I - Task 3D	1.5	115.00	172.50
Rigg Land Surveying, Inc.- Invoice# 6838, 3/31/23 - Task 4D.1		2,875.00	2,875.00
Professional Engineer - Task 4E	6.5	160.00	1,040.00
Senior Scientist/ Principal - Task 4E	2.5	200.00	500.00
Senior Scientist/ Principal - Task 4F	6.25	200.00	1,250.00
Senior Scientist/ Principal - Task 7E	0.25	200.00	50.00
<p>This invoice is for professional services rendered between March 1, 2023 & April 7, 2023, as related to Cedar Lake Improvement Bd. 2022-2023 Services.</p>			
<p>Please remit payment to Kieser & Associates, LLC For questions, please contact Becky Hough.</p>		Total	USD 9,534.20

Phone #	Fax #
(269) 344-7117	(269) 344-2493

Kieser & Associates, LLC

Time by Job Detail

March 1, 2023 - April 7, 2023

Cedar Lake Improvement Bd. (2022-2023)	Date	Name	Duration	Cost	Notes
Cedar Lake Improvement Bd. (2022-2023): Task 1 - Client Coordination					
	03/27/2023	Foster, Mike	1.00	115.00	Review of MSU lake assessment
	03/28/2023	Foster, Mike	0.50	57.50	Edits to website
	03/31/2023	Foster, Mike	0.50	57.50	Edits to website
	04/06/2023	Foster, Mike	2.50	287.50	CLIB subcommittee meeting
	04/05/2023	Kieser, Mark	0.50	100.00	Meeting prep/ coordination
	04/06/2023	Kieser, Mark	2.50	500.00	CLIB subcommittee meeting/ coord.
	04/06/2023	Jacobson, John	2.50	400.00	CLIB subcommittee meeting
	03/31/2023	Web Hosting Fees		30.00	Webhosting Fees February & March 2023
Total Cedar Lake Improvement Bd. (2022-2023): Task 1:			10.00	1,547.50	
Cedar Lake Improvement Bd. (2022-2023): Task 3B-Hydrology-Logger Maint. Nov & Mar					
	03/22/2023	Foster, Mike	0.50	57.50	Meeting with Mark Kieser on logger deployment
	03/28/2023	Foster, Mike	2.50	287.50	Logger deployment prep
	03/28/2023	Kieser, Mark	0.50	100.00	Logger re-install coord.
	03/29/2023	Kieser, Josh	18.00	1350.00	Nov. Logger Maintenance
		Mileage		304.20	Mileage to/from Cedar Lake, 3/29/23, Approx. 520 Miles
Total Cedar Lake Improvement Bd. (2022-2023): Task 3B:			21.50	2,099.20	
Cedar Lake Improvement Bd. (2022-2023): Task 3D-Hydrology - Annual Reporting					
	03/02/2023	Foster, Mike	1.50	172.50	Data QC and reporting
Total Cedar Lake Improvement Bd. (2022-2023): Task 3D:			1.50	172.50	
Cedar Lake Improvement Bd. (2022-2023): Task 4D.1 - Jones Creek Drainage Assessment: Direct Costs					
	03/31/2023	Rigg Land Surveying		2875.00	Rigg Land Surveying, Inc., Invoice# 6838
Total Cedar Lake Improvement Bd. (2022-2023): Task 4D.1:				2,875.00	

Kieser & Associates, LLC

Time by Job Detail

March 1, 2023 - April 7, 2023

Cedar Lake Improvement Bd. (2022-2023)	Date	Name	Duration	Cost	Notes
Cedar Lake Improvement Bd. (2022-2023): Task 4E - Analysis of 2023 Jones Creek Flow Conditions & Drainage Considerations					
	03/09/2023	Jacobson, John	6.50	1040.00	Review data
	04/06/2023	Kieser, Mark	2.50	500.00	Jones Creek flow considerations
Total Cedar Lake Improvement Bd. (2022-2023): Task 4E:			9.00	1,540.00	
 Cedar Lake Improvement Bd. (2022-2023): Task 4F - Jones Creek Drainage Assessment: Reporting					
	03/10/2023	Kieser, Mark	3.50	700.00	Hydrology report final w/ Jones
	03/16/2023	Kieser, Mark	2.75	550.00	Report finalization with edits/ Ex. Summary
Total Cedar Lake Improvement Bd. (2022-2023): Task 4F:			6.25	1,250.00	
 Cedar Lake Improvement Bd. (2022-2023): Task 7E - Outlet Monitoring - Data Analysis					
	03/06/2023	Kieser, Mark	0.25	50.00	Outlet Hydraulics calc. confirmation
Total Cedar Lake Improvement Bd. (2022-2023): Task 7E:			0.25	50.00	
 TOTAL - CEDAR LAKE IMPROVEMENT BD. (2022-2023):			48.50	9,534.20	

Rigg Land Surveying, Inc.

480 M-55
Tawas City, MI 48768
989-362-1872

Invoice

BILL TO	Kieser & Associates
	536 E. Michigan Ave
	Suite 300
	Kalamazoo, MI 49007
	ATT: John Jacobson

DATE	INVOICE #
3/31/2023	6838

TERMS	Account #
Net 30	152509-03823T

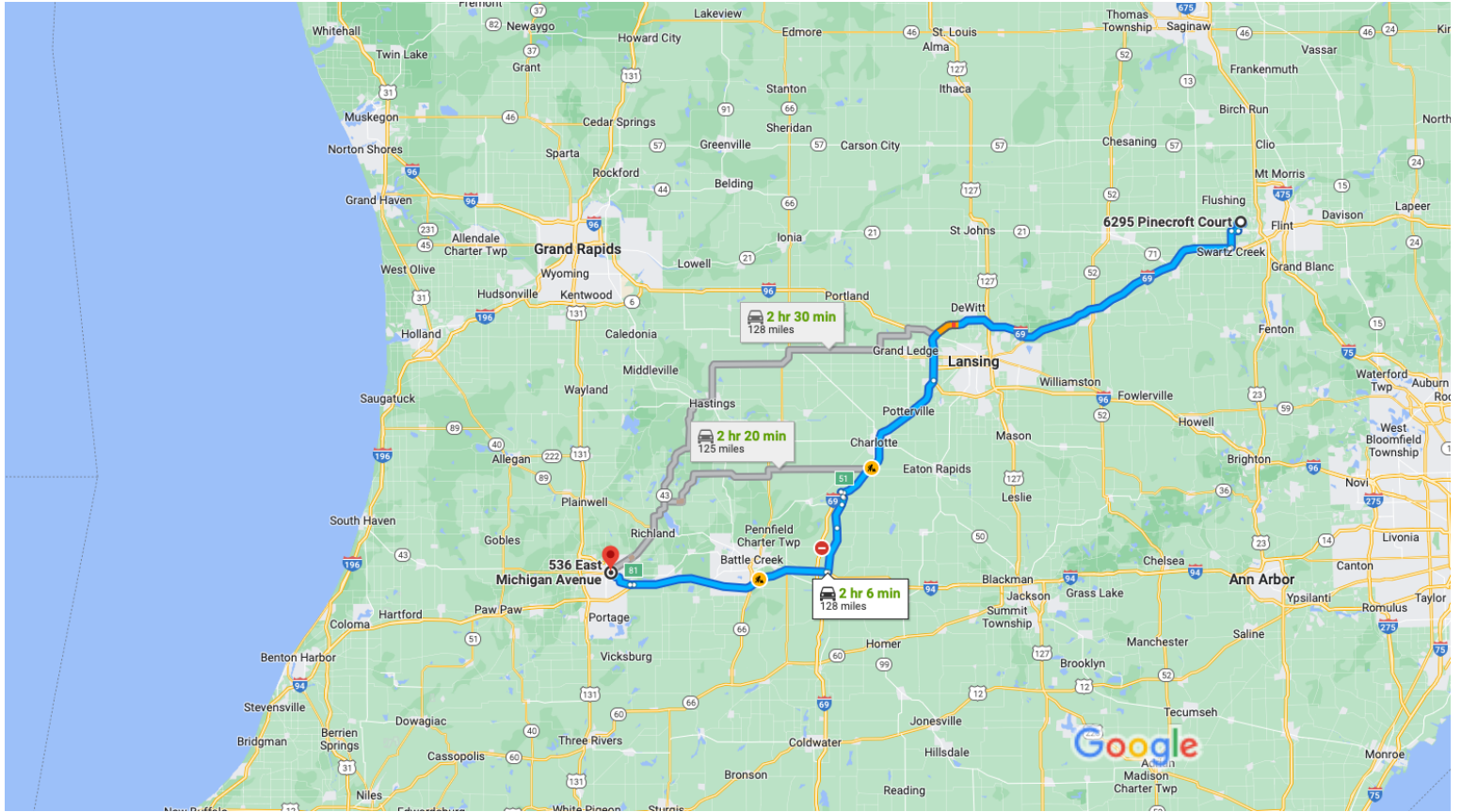
ITEM	DESCRIPTION	AMOUNT
Topographic Survey	Topographic Survey in SE 1/4, Section 15, Greenbush Township, Alcona County - Michigan	2,875.00

	Total	\$2,875.00
	Payments/Credits	\$0.00
	Balance Due	\$2,875.00

Visa/Mastercard Accepted, 3% additional charge.
Finance Charges: 1.5% Per Month after 30 days, 18%
Annual Rate. Please pay within 30 days.

E-mail
rigglandsurveying@gmail.com

Cedar Lake Improvement May 1, 2022 - April 30, 2023 Budget									
Task/Description	Total 2022 Authorized Task Budget	INV# 22-XXX 5/1/22 - 7/31/22	INV# 22-113 8/01/22 - 9/23/22	INV# 22-143 9/24/22 - 12/09/22	INV# 23-165 to 1/31/23	INV# 23-175 to 2/28/23	INV# 23-184 to 4/07/23	TOTAL INVOICED TO DATE	Total Remaining Task \$s
Task 1a - CLIB Coordination	4,950.00	678.75		1,247.50	90.00	450.00	1,517.50	3,983.75	966.25
Task 1b - Direct Costs (Web Hosting Fees)	200.00		60.00	45.00	30.00		30.00	165.00	35.00
Task 2 - Watershed Management Plan (WMP) Coordination	6,180.00	113.75						113.75	6,066.25
Task 3 - Annual Hydrology Monitoring Program: \$12,680.00									
Task 3A - Over-winter logger replacement for failed Sherman HOB0 logger	830.00	630.00						630.00	200.00
Task 3A.1 - Direct Costs	400.00	506.56						506.56	-106.56
Task 3B - Standard logger maintenance (Nov 2022 & March 2023)	3,630.00			1,722.50	650.00		2,099.20	4,471.70	-841.70
Task 3B.1 - Direct Costs	400.00			443.84				443.84	-43.84
Task 3C - Annual Data Analysis	3,000.00			720.00	547.95	735.00		2,002.95	997.05
Task 3D - Standard Annual Reporting	4,420.00			660.00	3,188.75	1,827.50	172.50	5,848.75	-1,428.75
Task 4 - Jones Creek Drainage Assessment: \$13,790.00									
Task 4B - Replace damaged piezometer/ protective cover at culvert	1,270.00		1,068.75					1,068.75	201.25
Task 4B.1 - Direct Costs	500.00		509.20					509.20	-9.20
Task 4C - Add 2 new piezometers/ Heron level loggers in upstream drainage area	3,160.00	162.50	2,807.50					2,970.00	190.00
Task 4C.1 - Direct Costs	1,500.00	988.40	700.88					1,689.28	-189.28
Task 4D - Top of casing elevation measurements of replaced/ new piezometers	875.00							0.00	875.00
Task 4D.1 - Direct Costs	2,000.00						2,875.00	2,875.00	-875.00
Task 4E - Analysis of 2023 Jones Creek flow conditions and drainage considerations	2,840.00		391.25	500.00			1,540.00	2,431.25	408.75
Task 4F - Reporting	1,645.00				260.00	195.00	1,250.00	1,705.00	-60.00
Task 7 - Outlet Monitoring: \$6,795.00									
Task 7B - Manual downstream Cedar Creek channel flow measurements	1,090.00	105.00						105.00	985.00
Task 7B.1 - Direct Costs	125.00							0.00	125.00
Task 7D - Additional lake piezo at Timberlakes Clubhouse for beaver impacts	1,270.00	341.25	847.50					1,188.75	81.25
Task 7D.1 - Direct Costs	900.00	494.20	225.16					719.36	180.64
Task 7E - Data Analysis	2,070.00		32.50	243.75	65.00	50.00	50.00	441.25	1,628.75
Task 7F - Reporting	1,340.00			81.25	292.50			373.75	966.25
Jones Ditch Post-Purchase Engineering Field Evaluation			2,212.95						2,212.95
Total Budget:	44,595.00	4,020.41	8,855.69	5,663.84	5,124.20	3,257.50	9,534.20	34,242.89	10,352.11



Map data ©2023 Google 10 mi

6295 Pinecroft Ct
Flint Twp, MI 48532

Get on I-69 W in Swartz Creek from Calkins Rd, Elms Rd,
Corunna Rd and S Morrish Rd

9 min (5.7 mi)

- ↑ 1. Head south on Pinecroft Ct toward Stonegate Pkwy
89 ft
- ↶ 2. Turn left onto Stonegate Pkwy
0.3 mi
- ↷ 3. Turn right to stay on Stonegate Pkwy
495 ft
- ↷ 4. Turn right at the 1st cross street onto Calkins Rd
0.8 mi
- ↶ 5. Turn left onto Elms Rd
1.0 mi

- ↷ 6. Turn right onto Corunna Rd
_____ 1.0 mi
- ↶ 7. Turn left onto S Morrish Rd
_____ 2.3 mi
- ⤴ 8. Turn right onto the ramp to Lansing
_____ 0.3 mi

Follow I-69 W to Ainger Rd in Walton Township. Take exit 51 from I-69 S

- _____ 1 hr 5 min (76.5 mi)
- ⤴ 9. Merge onto I-69 W
_____ 54.0 mi
 - ↷ 10. Keep right at the fork to continue on I-69 S
_____ 22.1 mi
 - ↷ 11. Take exit 51 for Ainger Rd toward Olivet
_____ 0.4 mi

Get on I-94 W in Marshall Township from Marshall Rd and US Hwy 27 N

- _____ 16 min (12.4 mi)
- ↶ 12. Turn left onto Ainger Rd
_____ 0.8 mi
 - ⤴ 13. Continue onto Kalamo St
_____ 0.2 mi
 - ↷ 14. Turn right onto N Main St
_____ 0.9 mi
 - ⤴ 15. Continue onto Marshall Rd/Old US Hwy 27
[Continue to follow Marshall Rd](#)
_____ 3.7 mi
 - ⤴ 16. Continue onto US Hwy 27 N
_____ 6.6 mi
 - ⤴ 17. Turn right to merge onto I-94 W
_____ 0.2 mi

Follow I-94 W to I-94BL W/AmVets Mem Pkwy in Comstock Township. Take exit 81 from I-94 W

- _____ 26 min (29.3 mi)
- ⤴ 18. Merge onto I-94 W
_____ 28.8 mi
 - ↷ 19. Take exit 81 for I-94 BUS toward
Downtown/Kalamazoo
_____ 0.5 mi

Drive to AmVets Mem Pkwy/E Michigan Ave in Kalamazoo

8 min (3.8 mi)

↑ 20. Continue onto I-94BL W/AmVets Mem Pkwy

3.5 mi

↶ 21. Use the left lane to turn left onto AmVets Mem Pkwy/E Michigan Ave

[i Continue to follow AmVets Mem Pkwy](#)

0.2 mi

↶ 22. Turn left onto Walbridge St

171 ft

↶ 23. Turn left onto AmVets Mem Pkwy/E Michigan Ave

[i Destination will be on the right](#)

66 ft

536 E Michigan Ave

Kalamazoo, MI 49007

2023 Calendar

January

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

February

Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	1	2	3	4

March

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

April

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

May

Su	Mo	Tu	We	Th	Fr	Sa
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

June

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

July

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

August

Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

September

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

November

Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

December

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6