

Cedar Lake Improvement Board
Special Public Meeting
Greenbush Township Hall
Friday, November 11, 2022
10:00 AM EDT

Meeting Minutes

1. Meeting Called to Order at 10:03 AM by Chairman Vaughn.
2. Roll Call. Present: Brummund, Wusterbarth, Campbell, Huebel, Vaughn. Absent: Dailey, Strauer. Quorum Present.
3. Public Comment. None, no guests online or present in the Hall.
4. Approval of 11-11-2022 Agenda as presented, and Approval of Minutes of 9-30-2022 Meeting as presented. Motion to Accept Agenda & Minutes by Brummund, supported by Wusterbarth, voice vote, all Ayes, motion passed.
5. Old Business.
 - a. Jones Ditch & Property Acquisition.
 - i. Disposition of the dilapidated house and collapsed shed located on the newly acquired property at 3325 W Cedar Lake Road.
 1. Chair reviewed & discussed the public advertising and request for proposal efforts. Three (3) bids received to demolish the dilapidated house and collapsed shed.
 2. Motion made by Brummund to accept all bids, supported by Wusterbarth, voice vote, all Ayes, motion passed.
 3. Reviewed all bids and the Bid Tabulation provided to the Board.
 4. Motion made by Brummund, supported by Wusterbarth to:
 - a. Proceed with the demolition.
 - b. Select the lowest bidder, Travis Sanitation, as the successful bidder.
 - c. Authorize the Chair to prepare and sign the demolition contract with Travis Sanitation.
 - d. Authorize payment of the demolition contractor invoice in the amount of \$9,892.00 upon satisfactory completion of the demolition.
 5. Roll Call Vote. Ayes: Brummund, Wusterbarth, Campbell, Huebel, Vaughn. Nayes: None. Motion passed.
 - ii. Report by Vaughn that Consumers Energy has confirmed that the overhead electrical service to the property has been scheduled to be removed, recent weather events may affect actual completion date.
 - b. FY 2021 Financial Audit Update
 - i. Copy of signed Letter of Engagement w/ Straley Lamp & Kraenzlein, P.C. in the Board Info Packet.
 - ii. First meeting with Auditor took place on Friday, November 4, 2022.
 - iii. All audit document requests have been fulfilled.
6. New Business
 - a. Reviewed bills that were received since the 9-30-2022 meeting.
 - i. Motion by Wusterbarth, supported by Campbell, to pay the following bills:
 1. Alcona County Review Newspaper Ads, Inv. 27178, \$143.00, check #1714.
 2. Oscoda Press/Iosco County News Herald Newspaper Ads, Inv. 303797148, 303801695, \$256.50, check #1713.

- 3. Alpena News Newspaper Ads, Inv. 100185, \$416.99, check #1715.
 - ii. Roll Call Vote. Ayes: Brummund, Wusterbarth, Campbell, Huebel, Vaughn.
Nays: None. Motion passed.
- b. Discussion on a recommendation from our Fiduciary/Scribe and the Auditor to move all CLIB records from a Greenbush Township owned laptop computer to a CLIB owned laptop computer.
 - i. Motion to authorize the Fiduciary/Scribe to purchase a laptop and necessary software at a cost not to exceed \$1,000.00 made by Wusterbarth, supported by Campbell.
 - ii. Roll Call Vote: Ayes: Brummund, Wusterbarth, Campbell, Huebel, Vaughn.
Nays: None. Motion passed.
- 7. Public Comment. None.
- 8. Next Meeting Date: 12/16/2022, 10 AM, Greenbush Township Hall.
- 9. Adjournment: Motion by Huebel, supported by Brummund, voice vote, all Ayes, motion passed, meeting ended at 10:25 AM.