

Cedar Lake Improvement Board Meeting Minutes
Public & Conference Call-In Meeting
Greenbush Township Hall
Friday, December 16,2022 10:00 a.m.

1. Call to order 10:05 AM.
2. Board Roll Call: Present---Vaughn, Huebel, Brummund, Dailey, Wusterbarth, Campbell. Absent: Strauer
There was a quorum. Total of 12 participants joined meeting in person or by phone, 6 of whom were board members.
3. Public Comment – n/a
4. Approval of 12-16-2022 Agenda - Motion to approve agenda as presented made by Brummund/Dailey. All ayes, motion passed.
5. Approval of Minutes from 11-11-2022 – Motion to approve minutes from 11-11-2022 made by Huebel/Campbell. All ayes, motion passed.
6. Old Business
 - a.) Jones Ditch & Property Acquisition
 - i. & ii. Steve Wusterbuth will contact Herb Travis about project start date and report back to the board at the next meeting.
 - b.) FY 2021 Financial Audit Update
 - i. & ii. Update from Auditor email communications.
 - c.) Creation of CLIB By-Laws, no update available. Wusterbarth and Vaughn working on it.
7. New Business
 - a.) Review and approve bills that were paid since the 11-11-2020 meeting or are now due:
 - i. Kieser & Associates: Aquest 2022 LakeScan invoice 22-142, \$960.00 (new).
 - ii. Kieser & Associates: Service from September – December 2022, invoice 22-143, \$5,663.84 (new).
 - iii. Pat Dailey: reimbursement for purchase of CLIB laptop, Staples order 9909744044. \$639.99 (paid ck 1716).
 - iv. Pat Dailey: Fiduciary/Scribe annual payment \$580.00 (paid, ck 1717)Motion to approve and make payment of the invoices listed above made by Brummund/Campbell. Roll call vote: 5 ayes, 1 abstain (Dailey). Motion passed.
 - b.) Discussion regarding travel cost policy for non-govermental CLIB board members: Following discussion, a motion to adopt a mileage reimbursement policy and use the IRS Optional Standard Mileage Rates set forth in IRS Notice 2022-03, with the policy retroactive to 9/1/2022, and added to By-Laws when written made by Wusterbarth/Brummumd. Roll call vote: 5 ayes, 1 abstain (Vaughn).
 - c.) Establish dates for regular meetings of the CLIB in 2023: Motion to establish the second Friday of the first month in each calendar quarter, so for 2023: January 13, April 14, July 14, October 13, & December 8, made by Brummumd/Dailey. All ayes, motion passed.
 - d.) 2022 CLIB Budget review, discussion, amendment: Motion to approve as presented made by Dailey/Brummund. Roll call vote, all Ayes, motion passed.
 - e.) 2023 CLIB Proposed Budget: After much discussion a motion to postpone any action on this subject due to actions that still needed to be completed and to set the Jan 13, 2023 meeting for the first reading of the budget was made by Wusterbarth/Huebel. Roll call vote: All ayes, motion passed (Dailey absent from roll call).
8. Public Comment – much discussion and conversation from 6 members of the audience.
9. Next meeting – Janury 13, 2023.
10. Adjournment: Motion to adjourn made by Vaughn/Brummund. All ayes, motion passed, adjourned at 11:56 AM