

Cedar Lake Improvement Board Meeting Minutes  
Regular Public Meeting  
Greenbush Township Hall  
Greenbush, MI 48738  
Friday, February 14, 2025, 10:00 AM

1. Meeting called to order at 10:05 AM by Chairman Vaughn.
2. Board Roll Call: Present: Brummund, Campbell, Dailey, Tait, Dutcher, Vaughn. Absent: Strauer. There was a quorum. Total of 2 guests in person and one online.
3. Online Meeting operating protocol and housekeeping reviewed for audio only, video unavailable.
4. Public Comment: N/A.
5. Approval of 2-14-25 agenda: Motion to approve agenda as amended (Rev. 1) made by Dailey/Dutcher. All ayes, motion carried.
6. Approval of minutes from 12-13-24 Regular Board Meeting: Motion to approve minutes of the 12-13-24 Regular Board Meeting as presented made by Dailey/ Tait. All ayes: motion carried.
7. Approval of minutes from 1-20-2025 Special Public Meeting: Motion to approve minutes of the 1-20-2025 Special Public Meeting as presented made by Dutcher/Dailey. All ayes: motion carried.
8. Old Business:
  - a. Real estate sale closing/settlements are included in the board packet. Net sale amount of \$43,406.15 deposited into the CLIB bank account at Huntington Bank.
  - b. CLIB Annual Meeting Notice published in the Alcona County Review and the Oscoda Press on 1-8-25. Copies of advertisements and affidavits are included in the board packet.
  - c. Oscoda Township correspondence update: No recommendations yet. The Chair has consulted with a legal advisor and should be ready to present at the March 7 meeting.
9. New Business:
  - a. Herbicide Applicator Bid Opening:
    - i. Invitations to bid emailed out on 1/22/25. Invited bidders list is in the board packet.
    - ii. Newspaper advertisements placed in Alcona and Oscoda/Iosco papers on 1/22/2025 & 1/29/2025. Copies of the advertisements and affidavits with invoicing included in the board packet. No requests for bid documents were received from any of the newspaper ads.
    - iii. Due to the potential of weather delays, all bidders were informed by email on 2-12-2025 that we would accept an email backup of their mailed bid by 5 PM on 2/13/25, copy of email correspondence included in the Board Packet.
    - iv. Bid openings: Bids are for 3-year contract. Bids received from 3 companies: PLM, Solitude, and Lake Pro. LakePro had no bid form included in their emailed version, but awaiting their mailed pkg to arrive to determine if there was a scanning error. Motion to receive PLM and Solitude bid packets and to accept LakePro as received contingent upon receiving the complete packet that matches the information LakePro told the chair regarding when it was mailed, and to make sure that they followed the bid instructions made by Brummund/Dutcher. Roll Call vote: All ayes, motion carried. Bids will be sent to Dr Doug Pullman for review and scoring.  
  
(Note: LakePro hard copy quote was retrieved from the Greenbush PO Box on the afternoon of 2-14-24 after the CLIB Meeting was over. The quote was complete, complied with the bid instructions, and was mailed before the deadline.)
    - v. Selection of the 2025-2027 Aquatic Herbicide Applicator will take place at the March 7, 2025, CLIB meeting.
    - vi. Copy of Bid Package and Pricing Worksheet Appendix is included in the board packet.

b. Consumers Energy (CE) request for new utility easement on the west side of Cedar Lake Rd:

Chair reviewed the following:

- i. Requested easement is 78' long x 30' wide, parallel to roadway ROW. Copy of CE easement request and annotated drawing included in board notebook.
- ii. CE wants to relocate one (1) power pole w/transformer 78' farther north away from the culvert inlet stilling basin at the Road Commission's Jone Ditch crossing.
- iii. Inspection of the proposed staked easement site by the Chair revealed no complication for CLIB. The new pole location is well north of the "panhandle" portion of CLIB property and it's a clear shot across the road to the new parcel no longer owned by CLIB.
- iv. After much discussion regarding this request from CE, a motion was made. Motion to postpone and place CE Easement Request letter under Unfinished Business of the Agenda, so that if there is no update at the next meeting, then we can skip over it, say there is no update, and the item will stay on the agenda, and won't be forgotten, and the chair is to send a letter to CE to request a representative attend a board meeting and discuss this matter with the board was made by Tait/Dailey. All ayes. Motion carried.

c. Review and approve bills that were paid since 12/13/2024 meeting or are now due:

Motion to approve the payment of paid invoices #1, 2, 3, 5, 7, 11 as presented on the agenda made by Brummund/Dailey. Roll Call Vote. All Ayes. Motion passed.

- i. Kieser & Associates, 2024/2025 Watershed Consulting Contract, Inv # 24-162, \$1,597.50, Ck 1821, 1/13/25
- ii. Township of Greenbush, 2024 Winter Taxes, Parcel 041-196-000-068-00, \$152.74, Ck 1822, 2/7/2025
- iii. Alcona County Review, October 2024, Budget Public Hearing Notice, Inv # 29496, \$198.75, Ck 1819, 12/27/31
- v. Iosco County News, November 2024, Budget Public Hearing Notice, \$255.75 Ck 1817, 12/27/24
- vii. Bloom Sluggett, legal services, November 2024, Inv # 25842, \$110.00, ck 1818, 12/27/24
- xi. Pat Dailey, Fiduciary/Scribe contract 2024, \$580.00, Ck 1820, 12/31/24

Motion to approve payment of unpaid invoices #4, 6, 8, 9, 10 as presented on the agenda made by Brummund/Tait. Roll Call Vote. Motion carried.

- iv. Alcona County Review, Annual Meeting Notice/Invitation to Bid, Inv. # 29632, \$236.63
- vi. Iosco County News, January 2025 Annual Meeting Notice/Invitation to Bid, \$419.50
- viii. Bloom Sluggett, legal services, December 2024, Inv. # 25960, \$1355.00
- ix. Straley Lamp & Kraenzlein P C, budget prep assistance services, December 2024, Inv. # 41367, \$800.00
- x. Rex Vaughn, Land Survey recording fee reimbursement, 1/17/2025, \$35.00

d. Search for a new scribe and fiduciary:

- i. Update from Brummund. Still searching. P Dailey could stay on as Fiduciary.

10. Public Comments: Frank Kramarz had questions regarding the CE easement item, thanked Tait for her participation, and asked about confidentiality requirements for a person sitting on two different boards. Robert Ceran thanked the

Board for all their excellent work. Mr. Kramarz also updated the Board on the progress of the creation of the Watershed Management Plan Steering Committee and the strong support of the Alcona-Iosco Cedar Lake Association to that endeavor. Open discussion on lake levels, drainage, and special assessments in support of drain projects.

11. Next regular meeting date: Friday, March 7, 2025, 10:00 AM, Township of Greenbush Hall.

12. Motion to adjourn made by Dailey/Tait. All ayes, Motion carried. Meeting ended at 11:40 AM.